

## **Minutes of the Regular Town Council Meeting Monday, January 08, 2018**

### **1. Call Meeting to Order**

*The meeting was called to order at 7:00 pm by Vice Mayor Ken Lewis. Council members in attendance were Kathy Lock Bob Wood and Becky Craft. Council member absent Harry Ward. Community members in attendance are shown on the attached sign-in sheet.*

*Ken acknowledged and thanked everyone for their support.*

### **2. Approval of the Jan 08, 2018 meeting agenda**

**Motion:** *A motion was made by Kathy Lock to approve the Jan 08th, 2018, meeting agenda. The motion was seconded by Becky Craft. **The motion carried unanimously, 4 – 0.***

### **3. Approval of the Dec 11, 2017 Town meeting minutes**

**Motion:** *A motion was made by Kathy Lock to approve the Dec 11, 2017 meeting minutes. The motion was seconded by Becky Craft. **The motion carried 4-0.***

### **4 Correspondence**

*Letter sent by a resident in regards to an incident between 2 dogs on private property in town. Due to current state and county ordinances, the town has no authority and considers this to not be a town issue .Animal Control was contacted and they made contact with the residents involved*

*A resident was concerned about snow removal up to the mailboxes but it was explained that both state and local plowing services were not going to plow that close due to the damage that might be caused to the mailbox post.*

*We received a request for more State Treasurer requirements going forward.*

*USDA has agreed to change Water Study Engineer*

*Mail from Census about upcoming 2020 census.*

*Email to discuss the Beach Committee and possible reorganization.*

**5. Reports:**

a. Treasurer's Report

*Kathy Lock presented the Dec 2017 Treasurer's Report, prepared by bookkeeper Jennifer Cornell. Kathy referred everyone to the handout copies that were provided prior to the meeting.*

**Motion:** *Becky Craft made a motion to approve the Dec 2017 Treasurer's Report subject to audit. Ken Lewis seconded the motion. **The motion carried unanimously, 4-0.***

b. Building Enforcement Officer/ Floodplain Administrator

*Vice Mayor Lewis gave the report and said that Bob Clendaniel had worked 12 hours this month. He had 2 building permits. It was also agreed that the town pay the fee (\$160.00) for Bob's annual membership in ASFPM since this membership benefits the town.*

c. Tax Collector Report

*Kathy Lock presented the Tax Collector report noting that there was still a little bit more to be collected but it was improved over last month.*

d. Town Street Committee

*Jimmy Dalton signed a contract with Jerry's Paving for snow removal on the access streets.*

*The Launch Service Plowed both Marina Drive and Passwater after the last snow storm.*

**6 Mayoral & Council updates**

*N/A*

## **7 Old Business**

- A Sand on the beach  
*We had quite a bit of discussion in this area. We reviewed our current status and decided that the council would proceed for now as the contact and for now there is no need for a separate committee. We reviewed several ideas that have been presented in the past and feel that the Army Corp of Engineers option has the most promise by far. If anyone has a different approach, please contact the council to discuss.*
  
- B USDA Wastewater and Water Grant  
*Engineering report from DB&F should be available in early 2018.*
  
- C DNREC Resiliency Grant  
*We are waiting for the final report from DNREC.*
  
- D *Board Walk at Marvel Ave.*  
Project is fully funded and project timing is being worked

## **8 New Business**

- a.i.* The roof on the pavilion has been repaired.
  
- a.ii.* The Pavilion, Restrooms and Bulletin board are in the process of being painted.
  
- a.iii.* CLUP report is in the hands of the graphics contractor and should be ready to present next month.

### **Iv Camera Discussion**

Ken and Becky have been in contact with several area police departments and communities to review their approaches. They feel that a server-based system

would give us much greater and quicker access. Becky has also obtained several security camera suppliers recommendations

Ken will be contacting them for their proposals. This info will be brought before council where a choice of vendor will be made.

#### v. Comprehensive Cross Reference System

The Fire Dept. has requested that we provided a comprehensive cross reference listing that covers Address, Lot Number, Telephone Numbers, Email addresses and Owners Names for all properties and lots in case of an emergency such as the Christmas Day fire. We will start working on this and might start with an email Blast to all residents on the town email list. We should also be able to see what addresses we don't currently have and contact those owners but mail or phone if available.

### 9 Open Forum

- 1- *There was more discussion about the recent unfortunate incident involving two dogs on private property.*
- 2- *There was discussion about a proposed 5K run in May that will be based around the ground breaking for the Boardwalk. DNS will be the official agent with proceeds split between them and the Fire Company. Several small issues should be finalized this month and look for more info on next month's agenda.*
- 3- *Council will also look into a possible change to the ordinance wording in regards to the use of space over a garage.*

### 10. Adjournment

*Motion: Kathy Lock made a motion to adjourn. Becky Craft seconded it. The motion passed unanimously, 4-0 and the meeting was adjourned at 8:03 p.m.*

### 11. Upcoming Events

Next Town Council meeting – Feb 12<sup>th</sup> 2018

Respectfully submitted,

Robert G. Wood  
Secretary